

**CITY OF GALT  
AGENDA  
PARKS & RECREATION COMMISSION MEETING  
CITY COUNCIL CHAMBERS, 380 CIVIC DRIVE, GALT, CA  
November 12, 2014  
7:00 P.M.**

**Chairperson:** Don Buchanan

**Commission:** Brendan Moore, Janice Reuthinger, Chris Smith, Brent Steele

1. **CALL MEETING TO ORDER**
2. **ROLL CALL:**
  - a. **Commissioners Present:**
  - b. **Commissioners Absent:**
3. **CHANGES TO THE ORDER OF AGENDA**
4. **PUBLIC COMMENT:** Under Government Code Section 54954.3, members of the public may address the commission on non-agenda items. Speakers may also address the commission on any agenda item during consideration of the item. Speakers shall restrict their comments to issues that are within the subject matter jurisdiction of the commission and limit comments to a maximum of five (5) minutes. Please fill out a speaker sheet located on the table inside the entrances to the council chambers and forward the completed speaker sheet to the commission secretary. Please state your name and city of residence prior to making your comments.
5. **ACCEPTANCE OF MINUTES OF THE SPECIAL MEETINGS OF AUGUST 13, 2014**  
**RECOMMENDATION:** Approve minutes
6. **OLD BUSINESS**
  - a. **Subject:** Harvey Park Housing Related Grant Project Update – Solis
  - b. **Subject:** Park Use, Skate Park and Camping Ordinances Update – Solis
7. **NEW BUSINESS**
  - a. **Subject:** December Parks and Recreation Meeting  
**Recommendation:** Discuss whether to hold the December Parks and Recreation Commission meeting or cancel and provide staff a recommendation.
8. **STAFF COMMENTS**

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**9. COMMISSIONERS REPORTS/COMMENTS**

- a. Chairperson Buchanan
- b. Vice- Chairperson Reuthinger
- c. Commissioner Moore
- d. Commissioner Smith
- e. Commissioner Steele

**10. FUTURE AGENDA ITEMS**

**11. ADJOURNMENT**

**ARMANDO SOLIS, PARKS AND RECREATION DIRECTOR:** The agenda for this Parks and Recreation Commission meeting was posted in the following listed sites before 5:00 p.m. on the Friday preceding the meeting.

1. City Hall Lobby, 380 Civic Drive
2. U.S. Post Office, 600 N. Lincoln Way
3. Galt Parks and Recreation Department, 610 Chabolla Avenue

**CITY OF GALT  
GALT PARKS AND RECREATION COMMISSION  
MEETING**

**Council Chambers, 380 Civic Drive, Galt, California  
Wednesday,, August 13, 2014**

The meeting was called to order at 5:05 p.m. by Chair Person Buchanan. Roll call was taken. All Commissioners were present with the exception of Commissioners Reuthinger and Steele.

Staff members present: Recreation Supervisor, Monica Lopez, Market Manager, Kimberly Paulson, and Administrative Assistant Deborah Porteous-Toste.

**CHANGES TO THE ORDER OF THE AGENDA** – Item C of Old Business was moved to the end of the meeting.

**ACCEPTANCE OF MINUTES**

**ACTION:** Commission Buchanan moved to accept the minutes of the Special Meetings of May 29, 2014 and June 9, 2014. Commission Smith second the motion. A vote was called for and the motion passed 3 – 0.

**OLD BUSINESS**

**Subject:** City of Galt Fee Study and Fee Recommendations – UPDATE

Lopez explained to the Commission that the recommended fees have been updated and are currently on the City's website. Some fees do not go into place until the first of the year.

Lopez reported that Solis wanted the Commission to be aware that the City Council wanted to deny any subsidy for the Youth Player light fee at all but did accept staff's recommendation to increase the fee from \$15 to \$20 beginning January 2015.

**Subject:** City Operated Concession Stand at the Galt Market – UPDATE

Lopez reported that the Concession trailer has been approved and the contracts are in the process of being signed. The final contracts were given to Jason today then they will go to the City Clerk's office. The trailer is being built as we speak.

**NEW BUSINESS**

**Subject:** Park Use, Skate Park and Camping Ordinances

**Recommendation:** Recommend that City Council approve:

1. Introduce an ordinance, waive the first reading, and read by title only an ordinance repealing and replacing Chapter 12.12 of the Galt Municipal Code regarding use of parks, and repealing section 9.12.025 regarding city parks curfews.
2. Introduce an ordinance, waive the first reading, and read by title only an ordinance repealing and replacing Chapter 9.37 of the Galt Municipal Code regarding the use of skate parks.
3. Introduce an ordinance, waive the first reading, and read by title only an ordinance adopting Chapter 9.52 of the Galt Municipal Code regarding camping.

Lopez reported that the updated ordinances were basically drafted so that action could be taken as issue came up. The rules in the updated ordinance would allow the

Department Head to address issues as they happen where before the City Municipal codes did not allow for that.

The City Attorney is the one who updated the codes. Lopez gave specific recent examples of issues that staff was having at the Skate Park and had no recourse for the actions.

Brendan asked if there were rules posted for these types of events so that the participants were aware of the restriction. Smith interjected information that for enforcement to occur it needs to be in the Municipal code and not just a made up rule. It has to have a legal statute in order to enforce.

Discussion continued as to enforcement, what is a fine, and if immediate action can take place. Lopez gave the example if a fight broke out at the Skate Park then Solis would have the authority to close the skate park for a day. If fighting continues, a longer closure can occur.

The Commissioners had concerns as to the fine. Lopez explained that if someone is breaking the policies you can ask for compliance. If compliance does not occur this ordinance allows staff to impose an administrative fine. The fine is not a penal code fine. Smith noted that this fine does not go before a judge or jury and does not have an appeal process unless the city puts in place a committee or the like to do so.

The new ordinances were reviewed and changed to basically clean up the Municipal codes relating to the above topics by the City attorney to make it easier to read and give authority to enforce.

Moore was concern about the constitutionality of the fines. Lopez stated that they didn't discuss any fees and it was more to be able to close the park or take action when there is a problem. Staff has had to close the skate park so now we have a code that says that we can do that.

**ACTION:** Commissioner Moore moved to accept the staffs' recommendations as presented. Commissioner Smith second the motion. A vote was called for and the motion passed 3 – 0.

**Subject:** Accepting EBT/CalFresh at the Galt Market

**Recommendation:** Recommend that City Council approve 1) Alchemist Community Development Corporation to operate a CalFresh payment processing program at the Galt Market; 2) the Budget Transfer Forms appropriating funds in the amount of \$12,500 in fiscal year 2014-2015 (December '14 – June '15) and \$21,125 in fiscal year 2015-2016 to operate the CalFresh payment processing program; 3) recognize estimated revenues of

\$9,000 and \$15,000 respectfully; and 4) adopt a resolution adjusting the Galt Market produce rental fee.

Paulson reviewed the EBT program and the implementation of the program at the Market. Produce Vendors were asked about using EBT at a planning meeting in January with the market Staff. Overwhelming the produce vendors are in favor of adding \$1.50 per week to their space rental fee in order to get the program off of the ground.

Staff has contacted a non-profit organization named Alchemist Community Development Corporation who are already operating this program at other farmers markets in the Sacramento county area. Paulson noted that because they run this as a non-profit, they have to fund this somehow. For them to come out to the Market and with staff to run it, it would cost approximately \$20,000 to \$22,000 annually. With the increase of the \$1.50 per space the City would be able to fund about \$15,000 with a \$6,000 shortfall being covered by the Market budget.

Staff wants to try it to see if this program brings new customers out to the Market and spend a little more money at the other vendors hoping for an increase sales. Using the Cal Fresh in the produce section would free up monies to be spent elsewhere.

Paulson explained how the EBT debit card would be swiped and customer given script to use to purchase produce. The vendors would then turn in the script monthly and the City would cut the vendor a check for what they took in EBT script.

Moore asked about if the vendors were used to this process. Paulson replied that the Cal Fresh program as it is being accepted at the Denio's Market so the vendors are familiar on how the program works. If it is successful then maybe the City could take it over but to start out it makes more sense to have the Alchemist Corporation do it as they are aware of how to run the program. It is a Federal Program so you really want to make sure that it is done correctly. It is an opportunity to bring in someone in that knows what they are doing.

**ACTION:** Moore made a motioned to accept EBT at the Galt Market as recommended by staff. Buchanan seconded the motion. With no further discussion a vote was called for and passed 3 – 0.

**Subject:** Playground options for Harvey Park – Forrest

**Recommendation:** Accept report and provide recommendation as appropriate.

Bill Forrest not present at the meeting to present the playground options to the so the Commission was unable to act on item.

**OLD BUSINESS**

**Subject:** Harvey Park Housing Related Grant Project Prioritization–Lopez

**Recommendation:** Recommend City Council consider the Harvey Park Housing Related Project Priority List from two (2) members of the Parks & Recreation Commission, Galt Youth Baseball, Parks & Recreation Staff and provide direction.

This item was presented as Informational only because Commissioner Smith's excusing himself from the topic due to a conflict of interest of resulting in a lack of quorum.

Lopez noted that at the July 9 meeting although there was not a quorum present at the meeting, those in attendance including a representative from GYB prioritized a list of items suggested for the Harvey Park grant monies. Lopez presented a list that had been amended by the City Manager.

Buchanan asked about the safety lights being removed from the list.

Lopez reiterated that the grant was for \$184,000 and the recommendations were put into place to coincide with the items higher on the priority list, not to exceed the grant amount and to get the most out of the funding.

Buchanan asked if any of the other parks had safety lights. Smith although not speaking directly to the project for Harvey Park indicated that he is not aware of any of the parks currently with safety lights. Lopez noted that the trees have been trimmed to create more visibility.

Buchanan asked how much would be left for the Community Garden. Lopez answered that the remaining amount would be approximately \$13,800. Moore spoke a little more about the status of the Community Garden. Discussion continued although unable to act due to the lack of a quorum Lopez asked if the Commissioners present had any issues with the changes presented.

None were voiced.

**STAFF COMMENTS – none**

**COMMISSIONERS REPORTS/COMMENTS**

- a. Chairperson Buchanan - none
- b. Vice- Chairperson Reuthinger - absent
- c. Commissioner Moore – appreciated the information staff brought to the meeting
- d. Commissioner Smith - none
- e. Commissioner Steele – absent.

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**FUTURE AGENDA ITEMS** - none

**ADJOURNMENT**

Being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Deborah Porteous-Toste, Administrative Assistant