



2016 CAMP SOAR @Fairsite Campus



STUDENT/PARENT HANDBOOK

I. SCHOOL'S OUT! ACADEMIC AND RECREATION (SOAR) PROGRAM

Purposes and Objectives

The SOAR program provides students (first through sixth grades) supervised activities to bridge the time from when school ends until they are able to be picked up.

II. CONTACT INFORMATION

Mondays through Thursdays – 8 a.m. - 5:30 p.m. ~ Parks and Recreation Office ~ 209-366-7180
Fridays and after 5:30 p.m. Mondays - Thursdays ~ SOAR Mobile Contact ~ 209-649-0977

III. FEES

Weekly fees vary:

\$125 M-F/Full Days 7:00 a.m. - 6:00 p.m.	
\$90 MWF/ Full Days 7:00 a.m. - 6:00 p.m.	\$60 T/Th/ Full Days 7:00 a.m. - 6:00 p.m.
\$45 MWF/Half Days 7:00a.m. - 12:00p.m. OR 1:00p.m. - 6:00p.m.	\$30 T/Th/Half Days 7:00a.m. - 12:00p.m. OR 1:00p.m. - 6:00p.m.

Late Pick Up Fee: \$5 for every 15 minutes after 6:00pm (excessive late pick-ups may result in your child being removed from the program).

School sites and/or Recreation Workers may not accept any form of payment at any time.

Payment is due by the previous Thursday of each week. **FEES are DUE BY THE PREVIOUS THURSDAY OF EACH WEEK**. Since the Parks and Recreation Department does not invoice parents and/or guardians, it is the responsibility of parents/guardians to make payment promptly when due. Fees are not pro-rated for time not used and there are no refunds or credits for unused hours.

IV. PAYMENT OPTIONS

Payments can be made at the Galt Parks & Recreation Office at 610 Chabolla Ave. Office hours are Mondays through Thursdays from 8:00 a.m. to 5:30 p.m.

Drop Box: For your convenience there is a drop box located outside the main entrance of the Parks and Recreation office. If using the drop box, please make your checks payable to "City of Galt" and include your child's name and school on the envelope.

Online: Payments can be made online at: www.ci.galt.ca.us/reconline. Click to view classes and then select 'Youth Programs'. You will need your login and pin number. (If you don't have it, click *Forgot Login Information?* and this will be sent to the e-mail address you have listed, or call the Parks and Recreation office to obtain it.)

V. PROGRAM HOURS

Camp SOAR is an eight (8) week program that has weekly themes each week.

Welcome & Games From Around the World: (June 20-24)

Ice breaker games. Practice traditional games & learn some new games that are played in other parts of the world.

Spirit Week: (June 27 – July 1)

Each day show your spirit by dressing up for the Theme of the Day. Participate in the fun themed activities with LOTS of SPIRIT! Monday-Sports Day, Tuesday-Hawaiian Day, Wednesday-Crazy Hair or Hat Day, Thursday, Pajama Day, Friday-Red, White & Blue Day

Insects & Bugs: (July 5-8)

Catch bugs & explore their habitat using a magnifying glass. Also, make some fun art activities.

Fiesta: (July 11-15)

Paint maracas, play Mexican kickball, Chili Pepper Relay Race & break a piñata.

Star Wars: (July 18-22)

Make a lightsaber & learn how to draw some of the characters from Star Wars.

Science: (July 25-29)

Experiments & creations such as crystal snowflakes & homemade ice cream.

Pirates Week: (Aug.1-5)

Make a pirate's hat and hook. Dress like a Pirate & go on a treasure hunt.

Under the Sea: (Aug.8-12)

Make lots of cool sealife crafts such as a Sealife Sequin Picture & a Tropical Fish Magnet

VI. STRUCTURE OF PROGRAM

CAMP SOAR Daily Schedule 2016

7:00 - 8:00am	Check in & quiet time (Board games, read, coloring, electronics)
8:00 – 9:00am	Arts & Crafts
9:00 – 9:30am	Recess (outside free play)
9:30 – 10:00am	Snack
10:00 – 11:30am	Group activity
11:30am – 12:00pm	Lunch (provided by school district)
12:00 – 12:30pm	Reading
12:30 – 1:00pm	Recess (outside free play)
1:00 – 1:30pm	Staff choice
1:30 – 3:30pm	Free swim at Gora Aquatic Center
3:30 – 4:00pm	Snack
4:00 – 5:30pm	Group activity
5:30 – 6:00pm	Electronics, coloring, etc. (Clean up)

VII. DISCIPLINE

The SOAR program uses a positive approach when dealing with children.

The following three behaviors summarize the normal behavioral expectations for our students:

Be Safe

- Keep hands, feet and objects to yourself
- Demonstrate good sportsmanship by using program equipment appropriately, stay on the playground area, and use sidewalks
- Keep inappropriate comments to yourself

Be Respectful

- Follow adults directions
- Be polite to adults and students
- Listen to what others have to say
- Wait your turn
- Leave other's work and belongings alone
- Try to understand the needs of others
- Be thoughtful of others opinions and beliefs
- Use appropriate language at all times

Be Responsible

- Follow program rules
- Complete your work
- Take care of program property
- Accept responsibility for your mistakes
- Wear appropriate clothing for program
- Deliver all program communication to parents

When appropriate, a Program Disciplinary Action Form can be issued by Recreation Workers, the Sports Coordinator, or the Parks and Recreation Department Recreation Supervisor. When a student receives a behavioral referral he/she will have consequences, (i.e. detention, referral, or suspension).

- The students will have to serve the consequences on the same day the referral was issued. If the infraction happens toward the end of the day, the student will serve the consequence on the following day.
- During detention time, the student will be asked to copy or write a letter about making better choices. The letters are very general and will be grade-level appropriate. General themes: Understanding and Caring, Responsibility, Following Rules, Respect, Sharing, Working it Out, etc.

Behavior during SOAR hours

Students who obtain three Program Disciplinary Action Forms or suspensions during the summer program will face possible dismissal from the program. Parents will be notified of each offense.

More serious behavioral issues will be handled through a referral to the Sports Coordinator and Recreation Supervisor. The student and behavior should be brought to the attention of the Sports Coordinator to discuss the problem. Parents and the Sports Coordinator and/or Recreation Supervisor will meet to discuss the problem(s). The consequence may result in dismissal from the program.

Some of the behaviors that may result in Recreation Workers or Sports Coordinator referrals include, but are not limited to: Fighting, punching someone else, trying to physically hurt someone, or threatening to fight or hurt someone

- Weapons: Bringing and/or having any weapon on school grounds. This includes any type of knives
- Profanity: Committing an obscene act and/or habitually using profanity and vulgarity
- Defiance: Disrupting school activities and/or refusing to follow adult direction
- Substance Abuse: Possession or use of tobacco, alcohol, or other drugs

More serious offenses and/or concerns may warrant the involvement of the Galt Police Department. Once the issue has been brought to the attention of the Police Department, how to handle the situation will be at their discretion.

Play-Fighting/Hands-on/Rough Play

Inappropriate physical contact is any contact that is not specifically allowed for within the behavioral expectations of the school. Play-fighting is included within these guidelines as it often results in inappropriate physical contact and is often expressly prohibited by the school rules. Play-fighting consists of any action perceived as “friendly”, “part of a game”, or as an accepted activity that approximates and/or imitates actions that are designed to cause injury or discomfort to others including hitting, kicking, shooting, whacking, and their attendant sound effects, etc., independent of whether or not actual physical contact take place.

Examples of hands-on-others and rough play:

- Grabbing, pushing, but not limited to: shoving, jumping, tripping, slapping or holding onto someone
- Rough play (physical contact during play that might reasonably be expected to increase risk of accidental injury or discomfort)
- Accidental and incidental contact with another due to breaking program or game rules
- Pulling on someone’s clothes or appendages
- Touching someone inappropriately
- Vandalism of someone else’s property

Teasing/Name-Calling/Obscene and Offensive Language

Examples of teasing:

- Criticism and/or put downs about someone’s clothes, appearance, abilities, actions, friends, family, etc.

- Playing keep away with program property.
- Verbalizations or sounds that can reasonably be expected to cause irritation or discomfort for someone (e.g. repetitive noises continued after being asked to stop, oinking at someone, making bathroom sounds at someone, etc.)

Examples of name-calling:

- Using a derogatory term, referring to someone whether present or not

Examples of obscene and/or offensive language:

- Using obscene or offensive language or gestures in reference to another and/or some aspect of another (see teasing, name-calling) whether present or not. Some obscenities may be part of teasing and/or name-calling.

STUDENT PLAYGROUND RULES

School-wide Rules

- Walk on sidewalk and blacktop
- Hands-off policy: Keep your hands and feet to yourself

PERSONAL ELECTRONICS

If participants choose to bring personal electronic devices (phones, iPads, Kindles, etc.), they do so at their own risk. Participants will be able to access their devices at various times throughout the day (free times, quiet times, etc.). Devices cannot be used during structured activities that all students are asked to participate in.

Care of Rooms/Buildings

Please remember that we are guests in the rooms; papers, pencils, and crayons must be picked up before leaving the room. Students are not allowed to disturb any of the contents of the desks or the teacher’s materials.

Check Out Policy

A SOAR Employee is the only person who can help parents during check-out. Parents/guardians and those who have written permission from the parent/guardians are the only individuals who can sign-out students (this must be on file prior at the P&R office). Remember, Recreation Workers are not allowed to sign-out students. Students may be checked out at any time by a parent or guardian. All students must be picked up no later than 6:00 p.m.

Late Pick Up

Additional fees will be charged to parents or guardians for students who are picked up after 6:00 p.m. For each 15 minutes or fraction of that a student is picked up after 6:00 p.m., the parent/guardian will be charged \$5.00. Multiple infractions may result in the student being removed from the program.

Medications

Students, who have been prescribed medication by a physician to be taken during the SOAR program hours, whether of limited or permanent duration, may self-administer their medication when the student is under the City’s care, custody, or control.

The City, and its employees, will **NOT** administer medication, assist with the administration of medication, or monitor the self-administration of medication by the student. The City assumes **no responsibility** for the self-administration of medication by students enrolled in the SOAR program.

Before medication may be self-administered by a student, this waiver must be executed by at least one parent/legal guardian.

All medication in the possession of a student for self-medication must be in its original labeled form (i.e., in the original prescription bottle, sealed package, etc.) as received from the physician, pharmacist, or store.

A City of Galt Medication Waiver must be completed by the parent/guardian and must be on file prior to the medication being sent with the student to the SOAR Program.