

### **18.28.130.03 Historic Preservation Advisory Committee.**

There is hereby created a Historic Preservation Advisory Committee which shall consist of five (5) members appointed by the City Council.

- A. To the extent possible, the Committee shall have among its membership at least one (1) business owner from downtown, one (1) member from the Galt Historical Society, one (1) member from the Planning Commission, and two (2) at large members with backgrounds preferably in one (1) of the following disciplines: architecture, urban planning, history, cultural geography/anthropology or other closely related fields.
- B. Appointments shall be made for a three (3) year term.
- C. A quorum of the Committee shall be three (3) voting members.
- D. The Committee shall operate under procedural rules and bylaws consistent with its authority as set forth below. Rules and bylaws shall be approved by the City Council.
- E. The Committee shall act solely in an advisory capacity to the City in matters affecting the preservation of cultural resources with downtown. The Committee shall not exercise any independent final decision-making authority or expend City funds. Action of the Committee shall not be considered actions of the City and shall not be represented as such.
- F. Meetings of the Committee shall be called when requested by the Community Development Director or the City Council.
- G. The Committee shall keep minutes and records of all meetings and proceedings. All materials shall be public record.
- H. The Historic Preservation Advisory Committee shall have the following duties:
  - 1. Recommend to the City Council the designation of cultural resources, including individual properties and historic preservation districts;
  - 2. Maintain a register of cultural resources within the City, including all pertinent information for each designation;
  - 3. Review and comment on land use, redevelopment, municipal improvements and other planning matters and programs undertaken by the City, as they relate to cultural resources of the community when so directed by the Community Development Director or City Council;
  - 4. Make recommendations to the City Council on the use of various federal, state, local or private funding sources and mechanisms available to promote cultural resources preservation in the City;
  - 5. Review application for certificates of appropriateness related to demolition permits for any designated cultural resource within the City and make recommendations to the City Council including considerations of economic hardship;
  - 6. Review and make recommendations on applications for design review in compliance with Section [18.68.100](#) when so requested by the Community Development Director. In general, the following projects shall be submitted to the Committee for their review and recommendation:
    - a. Any exterior alteration or addition to a residential structure that requires a building permit and that is designated a cultural resource;
    - b. Any exterior alteration or addition to a nonresidential structure that requires a building permit and that is a designated cultural resource;
  - 7. Make recommendations to the City Council for recognition of owners of cultural resources who have rehabilitated their property in an exemplary manner; and

8. Undertake any other action or activity directed by the City Council to fulfill the objectives of the historic preservation program.

(Ord. 2015-05, Repealed and Replaced, 06/16/2015)

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