

**CITY OF GALT**

**MINUTES**

**GALT PARKS AND RECREATION COMMISSION  
MEETING**

**Council Chambers, 380 Civic Drive, Galt, California  
Wednesday, January 11, 2012**

The meeting was called to order at 7:00 p.m. by Chairperson Gamez. Roll call was taken. Present were Commissioners Gamez, Smith, and Steele. Not in attendance was Commissioner Moore.

Staff members present: Special Projects Administrator Solis and Administrative Assistant Porteous-Toste.

**CHANGES TO THE ORDER OF THE AGENDA** – None

**OLD BUSINESS**

- a) Commission Chair and Co-Chair Elections – Commission elections will be held on January 11, 2012.

**ACTION:** Due to there being only three (3) Commissioner in attendance and the new appointee to the Commission will be chosen by the next meeting, Commission Smith moved to postpone the elections until the next meeting, February 8, 2012, seconded by Gamez. Vote was called for and motion carried 3 - 0

**PUBLIC COMMENT** – None

**ACCEPTANCE OF MINUTES** – Special meeting of December 7, 2011. The approval of the minutes of the Special meeting of December 7, 2011 has been postponed to the next meeting (2-15-12) due to a lack of a quorum present at that meeting.

**ACTION:** The approval of the minutes of the Special meeting of December 7, 2011 has been postponed to the next (2-15-12) meeting due to a lack of a quorum present at that meeting.

**UPCOMING COUNCIL AGENDA ITEMS:**

- a. Security Requirements – January 17, 2012

**OLD BUSINESS:**

- a. Commission Chairperson and Vice-Chairperson Elections (postponed to next meeting)

**NEW BUSINESS:**

Solis wanted to introduce Dan Lucero to the Commission – Lucero explained what his responsibilities are within the department. Running all of the sports programs, and dealing with staffing, coaching and parent issues. Also to develop new programs for example flag football and adult soccer.

GALT PARKS AND RECREATION COMMISSION MEETING OF JANUARY 11, 2012  
PAGE 2

- a. Resignation of Commission Guerrero – For the record a letter was received by the City Manager effective as of the last meeting. Position will be filled at the City Council meeting of January 17, 2012.
- b. Ethic Training – Required by Commissioner every two years. Those Commissioners present are in compliance.
- c. Security Requirements – Armando  
(Recommendation to City Council)

Solis provided background information as to the current security requirements in place that were adopted in August 2007. At that time many of the facility rentals were youth oriented events in which alcohol was served. The City was dealing with many problems such as under age drinking, fights. The City Council at that time with the recommendation of staff and our current security guard provider Wackenhut on the ratio of 1 guard to every 50 guests and alcohol would be prohibited at all youth oriented parties (ages 12 – 20 years of age)

This requirement has impacted our non profit organizations as there functions require a purchase of not only a ticket but the alcohol consumed and are getting the appropriate licensing to do so. These events do not have the problems like those encountered prior so the City felt a need to readdress the security requirements.

Proposed are 7 options for different scenarios from private parties with and without alcohol, school usage with and without alcohol and non profits with and without alcohol. In addition to getting security through our security agency at \$25.00/guard/hour, the renter can chose to retain off duty police officers at \$75.00/guard/hour.

The City Manager also has the ability to increase or decrease the security requirements if he/she feels it is appropriate to the function or event.

Commissioner/Officer Smith has to leave due to a work emergency at 7:25 p.m. so due to a lack of quorum the Commission was unable to provide a recommendation to Council thus becoming an informational item.

Commissioner Smith returned at 7:39 p.m. and abstained from vote.

- d. C Street Landscape Plans - Armando

At the request of Commissioner Moore at the previous meeting the approved plans were provided to the Commission. Additionally were the plans for Old Town.

Solis reported that much of the project is now on hold due to the recent Governor's decision to withhold the Redevelopment agency monies to the Cities effective this February. Those monies were earmark for these projects.

- e. Financial Impact to Park Maintenance of Proposed C Street and Old Town Landscaping – Troy  
(Informational)

With Troy being out ill, item will be brought back at the next meeting.

### **COMMISSIONERS REPORTS**

Chairperson Gamez – none

Co-Chairperson Smith – ask about the CPRS Conference – This year it is being held in Long Beach and due to budget constraints and the Departments desire to be fiscally responsible, Solis suggested that the Commission attend next year in Sacramento.

Commissioner Moore – absent

Commissioner Steele – Commissioner Steele wanted to express his concerns with the scheduling of our facilities, the procedures in place to do so, the difficulty in utilizing Walker Park, and the resignation of Commissioner Guerrero.

Steele stated that he wasn't sure how much he could go into about the incident and began by stating that he believed that there were still problems for teams to get field usage (at this time specifically Walker Park). He still believes that the Department's process continues to make it extremely difficult for coaches to get usage especially when the field was not being used.

Solis stated he believed that the Department does have a good process in place and went on to explain how teams can reserve the fields. Because as a Department we do not have the staff to man individual coaches requests and attempt to juggle that and with the addition of light usage and fees associated with the light usage, there would be no way to manage that.

At our Bi-Annual meeting with the youth sports leagues presidents last year it was agreed upon that coaches were not to contact City staff directly for field usage unless for example there was a problem i.e. a team was scheduled and approved and the field was closed then by all means contact the City. Only the leagues president or designee can request fields to be opened. The deadline to do so is Thursday noon. Because the parks staff opens Walker on the weekends and the City is closed on Fridays, this deadline allows the Department to update the schedule to ensure the parks department has schedule staff to open and close the facility. To do this the parks staff must have the information by 2:00 p.m. Thursday afternoon.

Solis addressed the closed park on weekends and Fridays and that they were closed only because they hadn't been requested.

The incident in question was addressed. The coaches in question did not have permission from their league presidents to be on the field and the request to us was never made on time. The bottom line was just not that the field was used without permission but that the lock was taken apart and basically they broke into the facility.

After the incident the Department looked at our procedures again and implemented a facility request form that needs to be completed by the leagues president or designee or the school athletic director. It then has to be approved and at that time a copy of the approved requests is given back to the league designee with a current schedule. There is a paper trail for all of the requests and scheduling. Additionally we now post the schedule at Walker Park every Monday and Thursday. Once the schedule is approved all leagues and agencies get a copy and can then add to their requests for days that are not reserved. As stated before when the park is closed, it is due to no one requesting it be opened.

After all was said and done, all seemed to agree that the coaches are trying to circumvent the system for whatever reasons but the problem appears to be within the individual leagues and coaches, not with the City Department's procedures.

#### **FUTURE AGENDA ITEMS**

- 1) Elections
- 2) Galt Youth Master Plan
- 3) Financial Impact to Park Maintenance of Proposed C Street and Old Town Landscaping – Troy (Informational)
- 4) Check with Liz Aquire and confirm pictures on 2/15/12. If confirmed notify Commissioners
- 5) Upcoming Events for Commissioners information.

Solis noted that he would not be here for the next regularly scheduled meeting on February 8, 2012. The Commissioners suggested moving the meeting as we would have a new Commissioner, elections and Mayor Payne in attendance. The Commission agreed to cancel the February 8, 2012 meeting and hold a special meeting on Wednesday, February 15, 2012 at 7:00 p.m., City Council Chambers.

#### **ADJOURNMENT**

Being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Deborah Porteous-Toste, Administrative Assistant