

\CITY OF GALT

MINUTES

**GALT PARKS AND RECREATION COMMISSION
MEETING**

**Council Chambers, 380 Civic Drive, Galt, California
Wednesday, March 14, 2012**

The meeting was called to order at 7:00 p.m. by Chairperson Steele. Roll call was taken. Present were Commissioners Buchanan, Gamez, Moore, and Steele. Smith was absent

Staff members present: Special Projects Administrator Solis and Administrative Assistant Porteous-Toste, and Recreation Supervisor Monica Lopez

CHANGES TO THE ORDER OF THE AGENDA – None

PUBLIC COMMENT – None

ACCEPTANCE OF MINUTES

- a. Meeting of February 15, 2012

ACTION: Moore moved to accept the minutes of the meeting of February 15, 2012 and seconded by Gamez. Vote was taken by those in attendance passing 4 – 0.

PRESENTATIONS;

Solis introduced Monica Lopez, Recreation Supervisor to the Commission and asked her to provide to the Commission information about her position and duties in the Department.

Lopez began by listing her primary duties for the department was the ASES program, Special Interest Programs and Aquatics.

- a. ASES – After School Program is a joint program between the City and the Elementary School District. The after school program is funded from a State Grant that requires the School District to join efforts with another agency in running the program.

The City's involvement is in providing the staff requested to run the program. Currently the program is in three schools, Valley Oaks, Greer and McCaffrey Middle School. The program is run by the district.

Lopez explained that the program began originally as a after school care program and attendees were accepted on a first come first serve basis but as the District realized the test scores of the students were low, the program curriculum has evolved into a more academic structure and those students in the program are based not only on the low income level but test scores. Because there is a limit to the number of students that can participate; attendance is a must. Students are required to attend daily during the specified hours and are not allowed to leave whenever it is convenient.

The district is trying to get additional grant monies to be able to have the program at all of the Elementary Schools.

Staff is trained and tested by the District for a level of proficiency and a thorough background check is required.

Because the program is fully funded by a Grant the City is reimbursed 100% for all expenses incurred for the program including staff, training, fingerprinting, uniforms etc.

- b. Special Interest Programs – Lopez gave some examples of the programs the Department is currently offering such as High Hurdles, Ballet, Zumba, Guitar to name a few.

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- c. Aquatics – Oversees the Galt Gators Swim team program, swim lessons, staff and the operations at the Aquatic Center. Due to the downsizing of the department and the need for Ms. Lopez to take on more of the Recreation responsibilities, there will be a pool manager at the Aquatics Center during the season.

The pool is slated to open April 23rd for the Galt Gators program. Because the pool will be heated at the time, lap swim will be open to the public prior to the official season opening date. The pool is scheduled to be open to the public Memorial Day Weekend through the Labor Day weekend. The Aquatics Center employs 60 – 70 lifeguards seasonally.

Ms. Lopez came to the City 14 years ago primarily for Aquatics. She now in addition to the above noted also oversees the City Tots preschool program, communicates with the Seniors and coordinates with their efforts in the Senior activities.

OLD BUSINESS:

- a. **Subject:** Financial Impact to Park Maintenance of Proposed C Street and Old Town Landscaping – Adin (Informational)
Street Superintendent Adin Selby was unable to attend the meeting as he was out of town training. He did however wish to follow up on the inquiry. An email from Mr. Selby was given to the Commissioners explaining that after meeting with the project planner they felt that it was too early to be able to give a cost estimate on the referenced section.

NEW BUSINESS:

- a. **Subject:** Galt Youth Master Plan – Commissioner's Ideas
Commissioner Moore focus at this particular time is the age demographic of those 18 years and older and the High School age person that is not sports driven.

He was inquiring about the youth that we employ or utilize as volunteers as he see that our employment of this demographic group is in line with meeting the goals/outcomes outlined in the Galt Youth Master Plan.

Moore inquired about of officials specifically the hiring and training process. Solis explained the hiring process was all online and screened by HR before getting to him. Training at the present time for Youth Baseball officials are sent to ASA training. A similar training will be implemented for basketball officials next season.

Inquires about how many youth the department employs and background checks etc. Solis responded that the Market employs 20 – 30 individuals ages 16 + years of age with a driver's license. The ASES program has 20 employees at least 18 years of age and go through a more thorough background check as they are working with children. The Aquatics Center employs 60 – 70 lifeguards 15 years + all of which must pass the American Red Cross Lifeguarding Class with Title 22 and training for the Emergency Responder. Lifeguards however must be 16 years of age. Finally our Basketball and

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Softball Programs employs 15 – 20 individuals to run the programs. All employees 18 years and older must be fingerprinted and go through a background check.

The Commissioners concerns are in coming up with ideas for implementation of the Galt Youth Master Plan and the financial impact to an already stretched Department and its resources. Not sure if ideas presented to Council will come with any financial assistance.

The Commissioners would like to keep this item on the agenda as Old Business to be revisited monthly and to grow on ideas and recommendations.

b. **Subject:** CYSA Update – Moore

Adult Soccer – Moore sent information to CLYSL about entertaining an adult soccer league with CYSA. CLYSL is an established organization that both the Commissioners and the Department felt would be an easy fit to providing an Adult Soccer league in Galt. This league would go along with helping to achieve the goals and outcomes for this age demographic in the Galt Youth Master Plan. Moore has all of the information from the CYSA and has requested a representative come to a CLYSL board meeting and present the information to them about the Adult Programs they offer. Moore will be giving what information he has to CLYSL and be the liaison between the organizations is assisting with hopefully a new Adult Soccer Program in Galt.

Moore says that he has had nothing but positive feedback from everyone he has approached about the program.

He states that there is no need to fast track anything at this time and is still working on it. Moore requested to keep this item it on the agenda as Old Business so he can come back next meeting and report on any progress.

c. **Subject:** Bike Rodeo – Solis

Solis reported that the Galt P.D. will be putting on a Bike Rodeo on May 12th at the Community Park. They will be giving out helmets, presenting information on bike safety, and providing proper car seat installation. Solis will bring back specifics at the next meeting – place on Old Business to be revisited.

d. **Subject:** Fireworks – Solis

The Department will be going to Council on March 20th to request an appropriation of \$9,000 for the fireworks display and required permits. The fireworks show will still be the \$16,500 but the need for the appropriation is because the show will be held on June 30, 2012 the last day of this fiscal year. Monies budgeted for the show is in the 2012-13 fiscal year which begins July 1, 2012. Solis said that due to a change in ownership in the company and losing some of their key people, the Company will be providing additional fireworks to the show package.

e. **Subject:** IDC Budget

Solis is taking a \$10,000 budget request to Council on March 20th for the Independence Day Celebration. Included in the Celebration are as follows:

- 1) Men's and Coed Softball Tournaments - \$40 per team (beginning 10 a.m.)
- 2) Coed Volleyball - \$25 per team
- 3) Horseshoe Tournament (singles and doubles) - \$5 per person
- 4) Skateboard Competition – 3 Divisions 18 and under, 14 and under and 12 and under. Each

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- age division winner will receive a trophy and a \$15 gift certificate (no fee to enter)
- 5) Fireworks in the Pool – 200 participants allowed (tickets will be pre sold and last year it sold out) \$10 per family of 4 and each additional member will cost \$3. The pool will be opened from 7 – 10 p.m.
 - 6) Exhibition Hall – will include quilts, jams, baked goods, and a youth photo contest (desired photos of your favorite picture/location/building in Galt (H.S. and younger)). There will also be an area for non-profits to set up information booths etc. The exhibition hall will be opened from 5 – 9 p.m.
 - 7) Veterans Field evening events – No admission fee
 - i. Live Music
 - ii. Kid Zone - \$5 per person to include and obstacle course, bounce houses, rock wall and a mechanical bull
 - iii. Non-profit food vendors – looking to have a food variety
 - iv. Petting Zoo (Galt FFA) and the Library – Petting Zoo will be free and there will be someone from the library reading books about the animals in the petting zoo.
 - v. Fireworks Show

The money collected is not for profit. The nominal amounts being charged are just to offset some of the costs to the Department for staff, prizes, supplies, advertising, music, kid zone, etc. Advertising for the event, ticket sales, sign-ups etc. will begin if Council approves the above budget. The desire of the Committee is to utilize posters, signs, banners, Galt and Lodi newspaper, website etc.

Moore asked if the Council would consider having a fundraising soccer tournament at Walker Park for the Strong as Steele organization as part of the Celebration. Solis was not sure if that was the direction of the City sponsored event and the central location was a selling point as a family could make a whole day in the central area and be a part of all of the activities. Solis asked Moore to e-mail him with his request and he would check into it for him.

ACTION: Moore moved to support and go forward with the proposed events and budget for the Independence Day Celebration, the motion was seconded by Gamez. The vote was taken of all in attendance and motion passed 4 – 0.

- 8) **Subject:** Eggstravaganza – Solis
Solis reported that this event is being sponsored by Shop Local on April 7th. It will consist of a small parade and an egg hunt at SP park. C Street will be closed for vendors as well as 4th street between B & C Street for foot traffic (egg hunt). The Special Events Ordinance 9.38 allows for a Category 1 event be approved at the Department level. This category is 1 – 499 participants. Category 2 & 3 must be approved by Council. A pass through memo to Council was prepared for Council just in case. Council has not objected so the event has the go ahead.

There will be some costs to the Department for fencing, blocking off streets, setting up garbage cans and liners in the amount of \$245. Because it is an event that is for the entire Community the Department felt that it could absorb these costs in the current budget.

UPCOMING COUNCIL AGENDA ITEMS

- a. March 20, 2012 – Fireworks Contract – Requesting appropriation from City Council as previously discussed in New Business item d.

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- b. March 20, 2012 – Eggstravaganza – City Manager and Solis again complied with 9.38 by sending a pass through memo to Council
- c. March 20, 2012 – IDC Budget – Got P & R Commissions recommendation to Council
- d. April 3, 2012 – Market Concessions – moving back to the second meeting in April. Will bring to Commission
- e. May 1, 2012 – Library Lease with County

COMMISSIONERS REPORTS

Chairperson Steele – Would like a chart of what is offered by P & R on a daily basis. For example classes, ASES, baseball games, etc. He would like to stop by or check out some of these classes, programs or event. Solis responded that we have a two page insert that will be in the City's newsletter for all. He will bring to the next meeting. Also all of the activities are on the Website. Solis wants Commission if they have questions about programs or wants any assistance to contact him or Selby. Solis will get a phone contact for Selby and get to Commissioners.

Co-Chairperson Smith – absent

Commissioner Buchanan – Asked about coaches and fingerprinting. He was wondering how the public would know if the coach(es) were all fingerprinted. Solis responded that all they have to do is ask supervising staff at the event as they have access to that information or can get it. After the season starts staff follows up to make sure that coaches on the bench or in the dugout have been fingerprinted.

Commissioner Moore – Happy Pie day...3.14. Moore asked about the Department getting business sponsorships to help with the cost to replace the nets at Walker. Solis responded that at the current time it is not an option. Moore asked how the lights at Walker were controlled. Solis explained how the lights are programmed via the computer, smart phones; and reports on usage can be printed according to the approved requests and billed accordingly. Moore brought up the restroom incident. The restroom door lock mechanism at Walker Park broke so the fire department was called to rescue player. Moore thanked Solis for having implemented the coaching training and the associated coaching expectations. Moore is happy with the positive changes in the past year in the Department.

Commissioner Gamez – Reported that he was at Walker Park the past Sunday and was sad to find 5 Rock Star cans, 4 Pepsi plastic bottles and a beanie on the artificial turf field. The cans were located close to the garbage can. He was very disappointed. He has been advising the public of the Sunday opening of the field to the public on a trial basis and has advised them of the necessity to follow the rules in order for that to continue.

UPCOMING EVENTS

- a. Eggstravaganza – April 7, 2012 – C Street and 4th Street

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- b. Opening Day for Youth Baseball/Softball – April 14, 2012 – Softball Complex
Would like Commissioners to attend
- c. Shred it - April 21, 2012 – Market Grounds
- d. Cherokee Truck Show – May 4 & 5, 2012 – Market Grounds
- e. Bike Rodeo – May 4 & 5, 2012 (tentative date) –
- f. Bus Roadeo – May 12 & 13, 2012 – Market Grounds
- g. Strawberry Festival – May 19 & 20, 2012 – Market Grounds
- h. Independence Day Celebration – June 30, 2012 – Veteran’s, Softball Complex, and Market
(fireworks)
- i. Farmers Market – June 5, 2012 – September 4, 2012 (will be held on B Street between Lincoln
and 7th Street instead of Lincoln Way (Cost savings on staff time to close off street and traffic
control)

FUTURE AGENDA ITEMS

- 1) Continue Old Business Items
 - a) Galt Youth Master Plan – Commissioner’s ideas (Discussion)
 - b) CYSA Information – Moore
 - c) Bike Rodeo Information – Solis

Note: Reminder to Commissioners Gamez, Steele and Smith’s that their presence has been requested at the March 20, 2012 Council meeting to introduce themselves to Council. Outgoing Chairperson Gamez to give a report on last years accomplishments or items worked on during his term as Chairperson.

ADJOURNMENT

Being no further business before the Parks and Recreation Commission, the meeting was adjourned at 8:43 p.m.

Respectfully submitted,

Deborah Porteous-Toste, Administrative Assistant