

CITY OF GALT

MINUTES

**GALT PARKS AND RECREATION COMMISSION
MEETING**

**Council Chambers, 380 Civic Drive, Galt, California
Wednesday, July 11, 2012**

The meeting was called to order at 7:00 p.m. by Chairperson Steels. Roll call was taken. All Commissioners were in attendance.

Staff members present: Special Projects Administrator Solis and Administrative Assistant Porteous-Toste, and Parks Maintenance Supervisor Armando Morales.

CHANGES TO THE ORDER OF THE AGENDA – Added presentation from Armando Morales, Parks Maintenance Supervisor.

PUBLIC COMMENT – None

ACCEPTANCE OF MINUTES

- a. Meeting of March 14, 2012 and June 13, 2012.

ACTION: Vote was called for and acceptance of the minutes passed unanimously.

PRESENTATIONS:

Armando Morales, Parks Maintenance Supervisor introduced himself to the Commission. He explained that he has been with the City for 17 years and currently in charge of overseeing the City Administration Buildings (6) and two (2) rental facilities. His staff currently consists of himself (full time) and 5 part time employees.

As well as building maintenance, janitorial, his staff is also in charge of the set up and tear down of the events and classes held in the City facilities.

The department is going through some restructuring and Morales hopes that the changes which includes another full time employee and two additional part time employees (24 – 36 hours) a week will help him with the challenges he has in retaining good help. And in the restructuring staff will be dedicated to specific areas of work unlike currently where staff is doing everything.

When asked by Commissioner Steele if he felt these changes were enough to help with the challenges he faces with employee turn over. Morales believes that this new restructuring is a positive and feels the department is moving in the right direction.

Monica Lopez, Recreation Supervisor gave the presentation of the Department's Partnerships to the Commission prior to presenting it to City Council at the August 7, 2010 meeting. The Department presentation was requested by the City Manager and is intended to keep Council informed about programs and the like in the Parks and Recreation Department.

Presently the department has two (2) partnerships that were presented. The first is the ASES program. The program is a granted program in conjunction with the school district to provide an after school program for the

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different Galt Elementary sites. Lopez explained that the employee dynamics as well as the diversity at each site is due to how each site supervisor in charge at each site chooses the criteria and direction for the site. There are guidelines set in the grant with regards to attendance and student ratios. At the present time the site supervisor is hired by the school district and the support staff 3-5 Recreation Leaders depending on the site are hired by the Parks and Recreation Department. The cost to the City is 100% reimbursed by the Grant.

The second program also is a granted program called MOW (Meals on Wheels). This program is for senior nutrition. The program provides a nutritional lunch to seniors at our Chabolla Center. There is a requested donation but is not enforced if participant is unable to pay. The program also provides meals to those seniors that are house bound by way of delivered meals by volunteers. Lopez explained the specifics of the grant and how the program is run. The only paid staff member is provided by the City. The City also pays \$1,250 quarterly to the organization for the program. The paid staff member and the use of the facility are considered an in kind contribution.

Lopez stated that Armando will be making this presentation to City Council on August 8, 2012.

OLD BUSINESS:

- a. **Subject:** Galt Youth Master Plan – Commissioner’s ideas
(Informational)

No new ideas presented

- b. **Subject:** CYSA Update – Moore

Moore met with league president from the organization from San Francisco at the CLYSL May meeting. To start the league will require only 6 teams. Moore has spoken with Tony Lara from Estrellita High School and others that can bring in teams that are currently going out of town to play. Moore has indicated that he has had nothing but positive feedback from those he has spoken to about soccer for that age category.

Moore does not want to overstep his bounds so has contacted Bryan McDowell, President of the local CLYSL about adding this division to CLYSL and also wants to make sure that the Parks and Recreation Department is still wanting the adult soccer program to be administered by an organization such as CLYSL.

Steele suggested to try to bring in a prior coach or parent for a player in that age bracket to be the lead person with CLYSL and the adult soccer program. This would allow Moore to be a consultant or liaison for the program to ensure there would be no conflict of interest due to his Moore’s direct involvement with CLYSL and the P & R Commission.

Moore gave information packets out for Commission and staff to review and is going to proceed forward and asked for the Commission’s patience.

- c. **Subject:** Independence Day Celebration – Lopez
(Informational)

Lopez reported that the exhibition hall went very well for its first year and hopes to expand on it next year. Pool participation next year can be increased as most attendees were not in the pool but just

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spectators. The revenue generated from the Kidzone was an increase from the previous year. The sporting events were well attended although volleyball had to be cancelled due to lack of teams. There was an increase in overall attendance. Commissioner Steele was unable to attend the daily activities but was at the Fireworks display and thought it was an excellent show. He also asked if there were any problems with participants and alcohol consumption. Commission Smith responded that there were no incidents to report.

- d. **Subject:** Identify Facility Needs to House Parks and Recreation Programs – Lopez
(Informational)

Lopez reviewed the provided Parks and Recreation Commission Agenda Report. The facility needs required for the current Parks and Recreation Department Programs was discussed at the June 13, 2012 meeting.

Solis at the previous meeting explained to the Commission that Department Heads and Council every 6 months review the Strategic Objectives set forth for the City. This allows them to stay on task and see what needs the City needs to address as well as prioritize them.

At the June meeting, Solis also presented an overview of our programs and the facility, equipment, and space needs required to conduct these programs and noted that we do not have the required facilities.

A few examples given were the Meals on Wheels program which needs a kitchen facility, the City Tots program which need a dedicated classroom and playground, and a gymnasium for our basketball program.

Solis gave temporary suggestions for example a mat room at Fairsite School that would be used primarily for those programs where mats are required. These mats can stay put unlike now where staff currently is having to so in setting up and taking down as needed for each program utilizing the facility.

The report going to City Council on August 7, 2012 will address these issues and give the recommended suggestions from the Commission.

Commission Steele acknowledged the additional facility needs and the concept presented. His concern is the lack of a facility on the eastside or any future plans for one. He asked if the City had any property or plans to acquire property on the eastside for a Recreation facility. He noted the transportation difficulties from the eastside to the Westside for youth and lack of activities for the youth on the eastside. He stated his concern that when addressing the recreation and facility needs the Westside has predominately been the focus.

Steele noted many times with the new Wal-Mart and even the Tractor Supply store that these large corporate businesses put money or assets back into the community in support of the community. His thought was that maybe the City could approach these larger businesses with the identified needs and possibly get them to provide or donate property to a facility on the eastside of Galt. Steele asked that the eastside facility needs also be included with the staff report and/or be presented to the City Council.

Lopez assured the Commission that would share these ideas with Armando and Council.

UPCOMING COUNCIL AGENDA ITEMS

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- a. July 17, 2012 – Facility Needs (moved to August 7, 2012)
- b. July 17, 2012 – Library Lease with County (moved to?)

COMMISSIONER REPORTS

- a. Chairperson Steele - none
- b. Vice-Chairperson Smith – none
- c. Commissioner Buchanan – none
- d. Commissioner Gamez – updated that his daughter is in contact with the Youth Commission in hopes to move forward with her idea of an intense (i.e. insanity or P90X) workout program targeted at the late teen/young adult age group. Looking to find a motivated instructor and a facility. She also suggested the program proceeds could go towards a fundraising effort.
- e. Commissioner Moore – Really intrigued with the interest in working with the older age group addressed in the Galt Youth Master Plan. Likes all of the ideas that tie into this concept. Glad to be back to the meetings.

UPCOMING EVENTS

- a. Farmers Market – June 5, 2012 – September 4, 2012 – (Will be held on B Street instead of Lincoln Way (cost savings on staff time to close off street and traffic control) – Tuesday Night Market
Lopez reported there are 4 produce vendors, 1 food vendor, and a few non-profit groups and are now getting more shop local vendors selling product.
- b. National Night Out – August 7, 2012 – Lopez reported that there will be 3 sites, Meadowview Park, SMUD Park, and the Community Park. Hot dogs donated by Dees Meat will be provided to attendees. Each site is still accepting donations of water, etc. The contact for this event is T.J. Giudotti at the Galt P.D.
- c. St. Christopher's Church Community Fall Festival – September 29th – 30th, 2012 – Market Grounds

FUTURE AGENDA ITEMS

ADJOURNMENT

Being no further business before the Parks and Recreation Commission, the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Deborah Porteous-Toste, Administrative Assistant